

Client information sheet for income tax

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EXCEL FOOTBALL ASSOCIATION CONSOLIDATED INCOME STATEMENT (END OF APRIL 2019)	
Sales	\$ 50,000
Cost of goods sold	
Materials	8,000
Labor	11,000
Overhead	6,000
Gross margin	25,000
Operating expenses	
Selling expenses	9,000
Administrative expenses	6,000
Depreciation	5,000
Operating income	\$ 5,000
Other income and expenses	
Interest revenue	5,000
Interest expenses	(10,000)
Extraordinary items	20,000
Income before tax	20,000
Income tax	12,750
Net income	\$ 7,250

Tax Deduction Checklist for USA Real Estate Agents

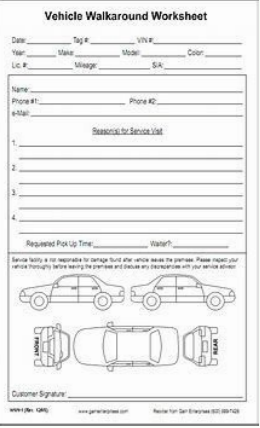
(for 2015 Tax Year)

Advertising & Promotion <input type="checkbox"/> Ad Agency <input type="checkbox"/> Billboards <input type="checkbox"/> Brochures & Flyers <input type="checkbox"/> Business Cards <input type="checkbox"/> Business Directory <input type="checkbox"/> Client Gifts (\$25 max) <input type="checkbox"/> CRM System <input type="checkbox"/> Direct Mail <input type="checkbox"/> Email Marketing <input type="checkbox"/> Feature Sheet Printing <input type="checkbox"/> Graphic Designer <input type="checkbox"/> Mailers <input type="checkbox"/> Marketing Services <input type="checkbox"/> Networking Events <input type="checkbox"/> Newspaper Ads <input type="checkbox"/> Photocopying <input type="checkbox"/> Print Ads <input type="checkbox"/> Printing Services <input type="checkbox"/> Radio/ TV Ads <input type="checkbox"/> Signage <input type="checkbox"/> Sponsorship <input type="checkbox"/> Web Ads & Promotion <input type="checkbox"/> Web Design <input type="checkbox"/> Web Hosting <input type="checkbox"/> Yellow Pages	Business Travel <input type="checkbox"/> Airfare / Train <input type="checkbox"/> Taxi / Bus/ Shuttle <input type="checkbox"/> Car Rental <input type="checkbox"/> Parking /Tolls <input type="checkbox"/> Baggage & Shipping <input type="checkbox"/> Business Calls / Faxes <input type="checkbox"/> Laundry / Dry Cleaning <input type="checkbox"/> Lodging <input type="checkbox"/> Business Entertainment (50%) <input type="checkbox"/> Standard Meal Allowance OR actual Meals & Tips (50%)	Professional Fees <input type="checkbox"/> Accountants & Clerical Support <input type="checkbox"/> Association Dues/Fees <input type="checkbox"/> Bank Fees <input type="checkbox"/> Bookkeeping Fees <input type="checkbox"/> Business Licenses <input type="checkbox"/> Coaching / Education/ Training <input type="checkbox"/> E&O Insurance <input type="checkbox"/> Franchise/Affiliation Fees <input type="checkbox"/> Legal Fees <input type="checkbox"/> MLS Fees <input type="checkbox"/> Tax Prep Fees
Auto Expenses OPTION 1: Standard Claim <input type="checkbox"/> Business Mileage x 57 1/2¢ / mile <input type="checkbox"/> Interest on Auto Loan <input type="checkbox"/> Parking & Tolls OPTION 2: Actual Expenses <input type="checkbox"/> Depreciation & Auto Loan Interest or Lease Expense <input type="checkbox"/> Gas & Oil <input type="checkbox"/> Insurance <input type="checkbox"/> License & Registration <input type="checkbox"/> Maintenance & Repairs <input type="checkbox"/> Parking & Tolls	Home Office Business portion of: <input type="checkbox"/> Garbage <input type="checkbox"/> Home Insurance <input type="checkbox"/> Mortgage Interest/Rent <input type="checkbox"/> Property Taxes <input type="checkbox"/> Repairs/Maintenance <input type="checkbox"/> Security System <input type="checkbox"/> Utilities Work Office <input type="checkbox"/> Office Rent <input type="checkbox"/> Desk Fee Home or Work Office <input type="checkbox"/> Cleaning <input type="checkbox"/> Client Refreshments (50%) <input type="checkbox"/> Computer <input type="checkbox"/> Computer Software <input type="checkbox"/> Furniture & Furnishings <input type="checkbox"/> Online Storage <input type="checkbox"/> Postage <input type="checkbox"/> Printer / Scanner <input type="checkbox"/> Stationery & Supplies <input type="checkbox"/> Tablets & Apps <input type="checkbox"/> Telephone <input type="checkbox"/> Toner / Ink	Interest Expense <input type="checkbox"/> Auto Loans <input type="checkbox"/> Business Loans <input type="checkbox"/> Credit Card Interest (Business portion) Communications Expense <input type="checkbox"/> Answering Service <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email Service <input type="checkbox"/> Fax Service <input type="checkbox"/> Internet Service <input type="checkbox"/> Toll Free Service Selling Expenses <input type="checkbox"/> Appraisal or Inspection <input type="checkbox"/> Concessions <input type="checkbox"/> Courier Services/Delivery Fees <input type="checkbox"/> Documentation & Forms <input type="checkbox"/> Finder Fees/Referral Fees <input type="checkbox"/> Home Repairs to lease property <input type="checkbox"/> Home Warranty <input type="checkbox"/> Notary Fees <input type="checkbox"/> Open House Expenses <input type="checkbox"/> Photo Editing <input type="checkbox"/> Staging Fees <input type="checkbox"/> Water Testing

Disclaimer: This information is for general informational purposes only & should not be considered tax advice. Certain rules apply in order to use some of these deductions and may change without notice. We strongly recommend the services of a professional tax planner to certify your tax deductions.

Provided by: www.AgentLedgers.com
Bookkeeping Software For Agents

Rent Summary Sheet							
Summary of rent from start of tenancy							
Tenant name							
Tenant address							
Landlord name							
Landlord ID							
Number of weeks	Rent due date	Rent period from	Rent period to	Rent amount due	Rent amount paid	Rent paid date	Arrears
1		1/01/2015	7/01/2015				0.00
2							0.00
3							0.00
4							0.00
5							0.00
6							0.00
7							0.00
8							0.00
9							0.00
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49							0.00
50							0.00



Worksheet
Employee Business Expense Report

Employee's Name Taxable Year Social Security #

I. Vehicle Information:
A. Actual Expenses
1. Gasoline, oil, repairs, insurance, etc.
2. Vehicle rentals
3. Value of employer-provided vehicle (only if included on Form W-2 at 100% of fair rental value)
4. Parking fees, tolls, etc.
5. Depreciation
Date placed in service
Cost
Accumulated depreciation
B. Information Required for Tax Purposes:
1. Total miles driven
2. Total business miles
3. Total commuting miles
4. Total other personal miles
5. Total personal miles(3+4)
6. Average daily round-trip commuting distance
7. Number of commutes during period
8. Was vehicle available during off duty hours?
9. Was another vehicle available for personal use?
10. Does an adequate record or sufficient evidence exist to justify business miles?
11. Is the evidence written?
II. Business Expenses Other Than Meals and Entertainment:
1. Travel expense while away from home
2. Other business expenses
III. Meals and Entertainment

Employee Signature: Date:

I declare that I have examined this information, and to the best of my knowledge and belief, it is true, correct and complete.

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What is a tax sheet. Is income tax included in cost sheet. How to create a client information form. What is a tax information sheet.

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